

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: November 1, 2021
Time: 4:00 p.m.
Location: CVRD Civic Room, 770 Harmston Ave, Courtenay

*We respectfully acknowledge that the land on which we gather is the
Unceded traditional territory of the K'ómoks First Nation*

AMENDED AGENDA

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

	Pages
1. ADOPTION OF MINUTES	
1.1. Adopt October 25th, 2021 Regular Council meeting minutes	5
2. INTRODUCTION OF LATE ITEMS	
3. DELEGATIONS	
4. STAFF REPORTS/PRESENTATIONS	
4.1. Recreation, Culture and Community Services	
4.1.1. Regional Leisure for Everyone Accessibility Program (LEAP) and Changes to Financial Eligibility of the Recreation Access Program	9
4.1.2. 2021 Capital Budget Amendment - McPhee Meadows Concept Design Options Analysis	21
4.2. Development Services	
4.2.1. Updated Proposal - Zoning Amendment Bylaw No. 3030 - 3040 Kilpatrick Avenue	29
4.2.2. Development Variance Permit No. 2104 - 3208 Klanawa Crescent	43

- 4.3. Engineering Services
- 4.3.1. Greenwood Trunk Sewer Funding Reallocation 61
- Presentation by:
- Eric Sears, Project Engineer, Urban Systems

5. **EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

- 5.1. Notice of Inaugural Comox Valley Regional District (CVRD) Board Meeting November 23rd, 2021 - Director Appointments 81

Staff Note: Director Appointments to CVRD Board and Comox Valley Sewage Commission; assigned weighted votes for the Comox Valley Water Committee.

Council to appoint:

- **Four directors and alternate directors** from it Mayor and Council to the **CVRD Board** - Voting strength for City Directors on CVRD Board (City has 18 votes).
- **Three members and at least three alternate members** from its Mayor and Council to the **Comox Valley Sewage Commission.**
- **Assignment of weighted votes** for the **Comox Valley Water Committee.**

The effective date for all appointments is November 23rd, 2021.

Suggested motion:

"THAT in response to the correspondence from the Comox Valley Regional District (CVRD) "Notice of Inaugural Board Meeting", that Council make the following City of Courtenay appointments for the period of November 23rd, 2021 to November 2022..."

- 5.2. Tree of Life Cultural Society's Request for a Letter of Support for their Federal Transportation Grant Application 85
- 5.3. Downtown Courtenay Business Improvement Association's (DCBIA) Request for Financial Support for Marketing Campaign during 5th Street Bridge Rehabilitation Project 87

6. **INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

- 6.1. Bylaw Enforcement Update Regarding Homeless Encampments on City Properties 93

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1. Councillor Cole-Hamilton

7.2. Councillor Frisch

7.3. Councillor Hillian

7.4. Councillor McCollum

7.5. Councillor Morin

7.6. Councillor Theos

7.7. Mayor Wells

8. RESOLUTIONS OF COUNCIL

8.1. In Camera Meeting

That a Special In-Camera meeting closed to the public will be held November 1st, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

- 11.1. Vancouver Island Regional Library Board (VIRL) 2022 Appointments 113

Staff Note: Council to appoint two members to the VIRL Board, one Trustee and one Alternate, for a one year term (January 1 to December 31, 2022).

(Current assignment of 2021 VIRL Board Appointments: Councillor Theos, Trustee; and, Councillor McCollum, Alternate)

Suggested Motion:

"THAT Councillor _____ be appointed to the Vancouver Island Regional Library (VIRL) Board for a one year term, January 1st to December 31st, 2022, with Councillor _____ appointed as alternate."

12. BYLAWS

- 12.1. For First and Second Reading

- 12.1.1. Zoning Amendment Bylaw No. 3030, 2021 (3040 Kilpatrick Avenue) 115

(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone property from Comprehensive Development Twenty-Six Zone (CD-26) to Comprehensive Development Twenty-Six A Zone (CD-26A) to facilitate multi-residential development)

13. ADJOURNMENT